

**ORWIGSBURG BOROUGH COUNCIL**  
**MEETING MINUTES**  
**March 11, 2015**

Orwigsburg Borough Council met on Wednesday, March 11, 2015 in Council Chambers. President Buddy Touchinsky called the meeting to order at 7:30 pm, and the Pledge of Allegiance was recited.

Attending were: President Buddy A. Touchinsky, Vice President Susan L. Murphy; Councilors: Edward C. Mady, Darle W. Cresswell; Angie Hoptak-Solga; Paul J. Bedway; David J. Rubright; Mayor Barry J. Berger; Solicitor Frank L. Tamulonis; Borough Manager Robert A. Williams and Borough Secretary Sherry M. Edwards.

Visitors were: Greg Stewart pf 228 E Tammany St, Colleen Hoptak of South Schuylkill News; Patrolman Bobby Bechtel; Dave Teter & Jake Brensinger; Kathleen Rickard & Colin Richard of 1410 Red Dale Rd; Fire Chief Dave Hardinger; Amy Marchiano of Republican Herald.

The minutes of the February 4, 2015 and February 11, 2015 meetings were accepted as presented on a motion made by Darle Cresswell, second by Sue Murphy. Unanimous.

The January 2015 Treasurer's Report was presented to Council

The February 2015 Tax Collector's report was presented to Council.

Real Estate	\$	21,909.00
Per Capita	\$	3,355.00
Occupation	\$	890.30

A motion to exonerate the Tax Collector from collecting Occupation Tax on Tax Exoneration List #2 was made by Sue Murphy, second by Dave Rubright. Unanimous.

Building Permits for February 2015 – 0 New Permits issued; 1 Renovation Permits issued at \$800.00 total value.

### **Public Comment**

Greg Stewart addressed council regarding DCNR grant for the playground equipment at the Memorial Building:

- Distributed a conceptual design – not a final
- Existing jungle gym will be eliminated
- Borough needs to act on which piece of equipment is to be installed in the near future in order for the equipment to be installed this year
- Once equipment is chosen the final design will be submitted and the bid process will begin
- Still have till next year to use the grant
- Have recreation committee meet to select the equipment

Greg updated council on the Memorial Project:

- Exterior lighting is complete

- Addition lighting has been installed on the interior
- Drywall is finished in the meeting room

## **Old Business**

## **New Business**

### **Streets & Lights**

A motion to endorse and support State Representative Jerry Knowles proposed legislation naming SR 443 as the Corporal David F. Heiser Highway within the limits of Orwigsburg Borough was made by Ed Mady, second by Darle Cresswell. Unanimous.

A motion to authorize the Borough Manager to initiate actions necessary for the dedication of North & Decatur Streets to the borough roads inventory for application and availability of Pennsylvania Liquid Fuels Funding was made by Ed Mady, second by Dave Rubright. Unanimous.

### **Finance**

A motion to adopt Resolution 2015-05 authorizing signers for Santander Bank was made by Paul Bedway, second by Ed Mady. Unanimous.

A motion to adopt Resolution 2015-06 appointing Robert A. Williams as the authorized borough representative for Berkheimer Tax Services was made by Paul Bedway, second by Sue Murphy. Unanimous.

A motion to authorize the Borough Manager to solicit banking proposals from financial institutions reference operating and reserve accounts for the borough was made by Paul Bedway, second by Darle Cresswell. Unanimous.

### **Planning & Zoning**

A motion to authorize the Borough Manager to solicit planning, zoning and engineering support services from area professional firms was made by Paul Bedway, second by Sue Murphy. Unanimous.

### **Sewer**

A motion to authorize the Borough Manager to solicit sewer engineering support services from area professional firms was made by Darle Cresswell, second by Angie Hoptak-Solga. Unanimous.

### **Communications**

A motion to authorize the Borough Manager to initiate actions necessary to obtain a DOTGOV Domain account for usage by Borough Elected Officials and Borough Staff in accordance with 18 USC 1030 as administered by the GSA was made by Ed Mady, second by Dave Rubright. Unanimous.

## **Insurance and COG**

Councilor Murphy noted the next scheduled COG meeting is March 19, 2015 at 7:00 in Borough Council Chambers.

## **Borough Hall Upkeep & Maintenance**

Borough Manager Bob Williams gave the following update:

So far three contractor have looked the issues with the building – nothing submitted in writing to date

Items looked at:

### **Phase 1 (exterior)**

- Block up 4 basement windows located in the front of the building
- Rebuild and or repoint chimney – lined three years ago
- Repoint entire building and or spot repointing
- Eliminate 2 brick walls on north side of building replace wooden floor with concrete
- Caulk all windows and doors
- Replace retaining wall on Church St
- Roofing structure over employee door on south side and rebuild concrete steps

### **Phase II (interior)**

- Expose boarded up windows
- Remove drop ceilings to expose original tin ceilings
- Remove all carpeting on first floor to expose hardwood floors
- Remove paneling off walls and put blackboards back on walls

## **Water, Sewer, Streets, Equipment, Maintenance Update**

New computers purchased were for the SCADA system  
Administrative computers need upgrading at both plants within the year

Make improvements to web-site  
Set up computer system to accept w/s/g payments on line and by phone

Vehicle maintenance:

- Purchased materials, parts and tool to perform light vehicle maintenance in house
- Begin keeping vehicle maintenance records
- Purchase vehicle lift in the future to perform more extensive maintenance
- 2001 Ford F350 – 65,648 miles – repairs have been made – oldest plow truck
- 2008 F550 – 22,000 miles – newest vehicle
- John Deere – 1996
- Air Compressor – 1997
- Snapper snow blower – 1997
- Equipment to keep in mind when compiling next years budget

Streets:

After driving around the borough the following streets are in the most need of repairs:

- Kimmels Rd
- S Wayne St
- Ridgeview Dr
- Lee Court
- Lehigh Ave

- Church St
- North & Decatur St

The borough rents pole buildings from Bartush to house vehicles. Bartush Sign will eventually need their buildings for their growing business. Look into building a garage for the borough vehicles.

Dave Teter updated council on the following issues:

- Vehicle mileage
- Logged 2,896 miles throughout 14 snow events
- Request purchasing a pickup truck for summer help – transporting equipment
- 37 hour logged John Deere just during snow events
- 7 hours logged on Back hoe – not including snow removal from the square
- Revamped and re-organized the shop
- Upgraded tools – used money from manhole project and bulk water sales
- Replaced 7 deteriorated manholes on Rt 443 during the paving project
- Installed security cameras at the WTP
- Began a vehicle maintenance program
- Purchase skid loader
  - Load trucks
  - Street sweeping
  - Snow removal

Consider for next winter:

- Snow fence on Grove St and Kimmels Rd
- West Brunswick Township plow trucks are bigger and will help us out on Grove St and turn around at the Memorial Bldg. Also, helped on Kimmels Rd and upper N Warren St.
- Cutting edges for plows
- Plow controller
- Plow lights for the '04 truck
- New tire for the '08 truck – with a set of chains
- Rebuild spinner motors – change plow hydraulic fluid

Sewer Treatment Plant

- Bearing bad digester aerator – crane to remove
- Raw sewage pump needs repair
- Both items are priority repairs

Roads conditions (in priority order)

- Kimmels Road – patched twice so far – drainage issues – can be done in-house
- South Warren from Independence St to Boyer's driveway

- South Wayne Street
- Lehigh Avenue – drainage issues – can be done in-house
- Church St – drainage issues can be done in-house – can possibly be done in conjunction with North St and Decatur St paving

Community projects

- Replace welcome signs – or revitalize them
- M & T Lot –
  - install electric around the lot
  - Install stage with roof
- Rehab lamp post on islands
- Incorporate yard hydrants with landscaping

Bob thanked Dave and Jake on the great job their doing with the upkeep of the borough.

**Fire**

Fire Chief Dave Hardinger gave the following report:

	<u>Feb</u>
Structure Fire	1
Vehicle Accident-Gen'l Clean up	0
Vehicle Accident with Injuries	1
Vehicle Rescue – Extrication	1
Search	0
False Alarm	5
Technical Rescue	0
Vehicle Fire	0
Brush / Rubbish Fire	0
Haz Mat (fuel spill)	0
EMS Assist	1
Standby in Station	0
Electrical Fire	0
Service Calls	1
Helicopter Landing Zone	0
Fire Other	0
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**Police**

Mayor Berger mention that flags are at ½ staff currently in honor of Dave Shoener.

President Touchinsky reiterated continued support for speed control devices in the borough and council will continue to work with the department in pursuing grants for speed control devices.

The Police Report for February 2015 is attached to these minutes.

**Recreation** – none

**Correspondence** – None

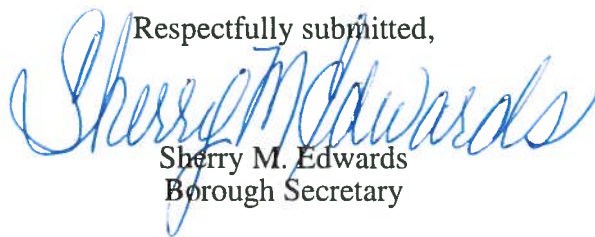
**Bills**

A motion to approve and ratify the accounts payable for General, Water, Sewer, Sanitation.  
Unanimous.

President Touchinsky noted the WVIA meeting for “Our Town” is scheduled for March 12<sup>th</sup> @ 5:30 pm at St. John’s UCC.

There being no further business the meeting was adjourned at 8:40 pm.

Respectfully submitted,



Sherry M. Edwards  
Borough Secretary