

Events Registration Form

YAPPY HOUR

5:30pm-8:30pm, Thursday May 11th 2017

Business Name & Contact Name: _____

Contact Address: _____

Phone Number: _____ Email: _____

Check the appropriate category:

Artisans/Crafters/Vendors – \$20.00 for a 10’ x 10” area Products to be sold:

Food Vendors – \$25.00 for a 10’ x 10’ area Food items to be sold:

Non Profit Group (must provide proof of tax exempt status)- \$10.00 for a 10’ x 10’ area

Make Check Payable To: OBPA

Vendor guidelines:

- Please attach a copy of food safety certificate if selling food.
- All food vendors must follow FDA food handling requirements. All vendors are required to have valid sales tax license.
- Please be set up and ready to open for the event start. All equipment must fit in designated space.
- Feel free to set up a canopy if you so desire. All canopies must be secured with sand bags or another object to prevent them from lifting up from the wind; however you can't put holes into the macadam or sidewalks.
- All exposed power cords must be secured to prevent a tripping hazard.
- There will be no refunds given for any reason.
- You are responsible to clean up your vending area at the end of the event. Trash receptacles will be available for you to dispose your refuse.
- We expect all participants to stay until the event end time. You will not be able to take down your stand until the event ends.
- All generators must be quiet running models. They must be placed behind your stand and out of harm's way.

* **Special note: Electrical outlet usage is not available.**

The undersigned agrees to hold the Borough of Orwigsburg and the Orwigsburg Business and Professional Association harmless from any liability for any personal injuries or property damages resulting from their participation in the aforementioned event being held by the Orwigsburg Business and Professional Association.

By signing below, I hereby acknowledge and agree that I have read the aforementioned information and guidelines and agree to abide by all terms of this correspondence.

Signature

Date

Printed Name and Title

*Return at least 30 days prior to event by mail to: Orwigsburg Business & Professional Association
PO Box 319
Orwigsburg, Pa 17961*

Checklist for return: payment, signed registration form, copy of current Food Safety Certificate (if selling food)

Contact: *orwigsburgbusinesspa@gmail.com*